



AgERT Nomination Procedures



Nomination Process

1. Obtain a nomination form from your State AVIC office, or by downloading it below.
2. Receive supervisory approval. Be sure your supervisor signs the nomination form.
3. Submit the nomination form to your AVIC office.
4. The AVIC office will submit the nomination form to the respective Training Coordinator from the Area Office.
5. You will be notified by email of your acceptance into the course.

Nomination Form (PDF)

Click [here](#) to download the required Nomination Form (49 KB).

Participant Cancellations and Substitutions

It is important that PDS be notified as soon as possible in the case of a substitution and/or withdrawal of a course participant. PDS will accept substitutions and cancellations up to 1 week before the start of the course. Any changes in the status of nominees or course logistics will be communicated immediately through the regional Training Coordinators.